

# Privacy Policy

PeopleSmart Enterprises LLC commits to resolve complaints about your privacy and our collection or use of your personal information. European Union individuals with inquiries or complaints regarding this privacy policy should first contact PeopleSmart Enterprises LLC at:

Sandra Davis

14712 Roberto Rio Rd, POWAY, CA, 92064

[Sandra@PeopleSmaertEnterprises.com](mailto:Sandra@PeopleSmaertEnterprises.com)

+64 27 2780574

Sandra Davis is the managing Partner of PeopleSmart Enterprises LLC. With a wide range of useful and enlightening subjects in ready-to-use as well as custom designed formats, we provide online training and assessments on the topics of self-improvement, leadership, effective communications, sales & customer satisfaction, and personality styles. Employers who use our assessments recognize that they are powerful resources with easily accessible data. When used as part of a training and/or development program, they enhance employees' communications skills.

## **Our Commitment To Privacy**

Your privacy is important to us. This notice explains our online information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, it is available on our homepage and at every point where personally identifiable information may be requested.

## **The Types of Data We Collect**

This notice applies to all information collected or submitted on the PeopleSmart Enterprises LLC website. We do not disclose your personal information to third parties, except to the person or organization who asked you to complete the assessment. In cases of onward transfers of Privacy Shield data to third parties, PeopleSmart Enterprises LLC is potentially liable. Information gathered from persons outside the United States may have their personal data transferred to the USA and to our USA office. When our website asks for sensitive information such as credit card numbers and expiration dates, that information is encrypted and protected through use of a secure connection using Secure Socket Layer (SSL) protection.

Personal information collected for the processing of a PeopleSmart Enterprises LLC assessment includes: name, e-mail address, gender (for report references only) and, in some cases, position/job title and organization.

Personal information collected for credit card purchases includes: full name, address, phone, email address (for receipts), credit card type, credit card number, credit card security code and credit card expiration date.

### **Our Commitment To Children's Privacy**

Protecting the privacy of the very young is especially important. For that reason, we never collect or maintain information at our websites from those we actually know are under 13, and no part of our websites are structured to attract anyone under 13.

### **The Way We Use Information**

We may use your personal data, (i.e. your first name, gender and assessment responses,) to produce a personalized assessment report about you. Your gender is used only to select the appropriate pronouns for the report. For each visitor to our website, our web server automatically recognizes the visitor's domain name and email address (where possible.) We do not collect all of that data, but it is recognized.

We collect information you give us; the names and email addresses of those who take our online assessments, the email addresses of those who communicate with us via email, survey information and/or site registrations. **Email addresses are not sold or traded, now or in the future, for any reason, and no one will be contacted unless they specifically request it.** The information we collect is used to improve the content of our website, to notify consumers about updates to our website and used by us to contact visitors for marketing purposes.

We may disclose your personal information if required to do so by law or in the good-faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on us or the site; (b) protect and defend the rights or property of PeopleSmart Enterprises LLC, or (c) act in urgent circumstances to protect the personal safety of services, or members of the public.

PeopleSmart Enterprises LLC may be required to disclose an individual's personal information in response to a lawful request by public authorities, including to meet national security law enforcement requirements.

If you do not want to receive email from us in the future, please let us know by sending an email to [sandra@peoplesmartenterprises.com](mailto:sandra@peoplesmartenterprises.com) or by calling us at +64 27 2780574. Let us know that you do not want to receive email from our company.

PeopleSmart Enterprises LLC is subject to the investigatory and enforcement powers of the FTC.

### **How You Can Access Or Correct Your Information**

You have a **right to access** data we hold about you. You can correct factual errors in your personally identifiable information (name, e-mail address, etc.) by contacting the party who asked you to complete the online survey or by sending an e-mail to: [sandra@peoplesmartenterprises.com](mailto:sandra@peoplesmartenterprises.com) To protect your privacy and security, we will also take reasonable steps to verify your identity before making corrections.

### **How To Contact Us**

Our postal address is:

PeopleSmart Enterprises LLC - 14712 Roberto Rio Rd, POWAY, CA, 92064

Our phone number is: +64 27 2780574

Should you have other questions or concerns about these privacy policies, please email us with your contact information at: [sandra@peoplesmartenterprises.com](mailto:sandra@peoplesmartenterprises.com)